

**FOOTHILLS HOUSING NETWORK Leadership Committee**

**May 20, 2025**

**RRRC Board Room & Virtual**

**In Person:** De Anderson (RRRC), Valencia Bailey (Good Samaritan)\*, Samantha Edwards (Rappahannock County DSS)\*, Tina Griffith (People Incorporated)\*, Patrick Mauney (RRRC)\*, Chris McGill (CHASS)\*, Lisa Peacock (Culpeper Human Services)\*, David Shang (PATH Foundation)\*, Rebecca Wareham (RRRC)\*

**Virtual:** Angie Abeijon (SAFE)\*, Felicia Champion (Community Touch)\*, Kim Donohue (Encompass)\*, Celene Pumphrey (Madison DSS)\*, Deb Rapone (Family Shelter Services), David Roberts (New Beginnings Outreach Center)\*, Betty Segal (People Incorporated)\*, Jennie Sherrill (Culpeper DSS), Faith Smith (New Beginnings Outreach Center)\*, Matt Tobias (RRRC)

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>	<b>WHO</b>
<b>Welcome</b>	Introductions	All in attendance introduced themselves	Lisa Peacock, Chair
<b>Determination of a Quorum</b>	A quorum was confirmed.	Quorum was confirmed (12 voting members)	Patrick Mauney
<b>Adoption of Agenda</b>	Agenda was adopted.	Adoption of Agenda	Lisa Peacock, Chair
<b>Adoption of Minutes</b>	Minutes from the March 18, 2025 meeting were presented for approval.	Approval of Minutes	Motion: Chris McGill 2 <sup>nd</sup> : Valencia Bailey
<b>Educational Moment</b>	<p>Chair Lisa Peacock asked Patrick Mauney to briefly review bylaws information regarding Code of Conduct, Conflict of Interest and Confidentiality.</p> <p>Patrick Mauney noted that RRRC staff are working to push many of the FHN governance documents to the website and that the various policy documents he refers to are now available there. He also referenced the recent monitoring of grantees by the Department of Housing and Community Development and stated that several policies, including grievance and termination policies, are currently being reviewed through technical assistance from DHCD staff.</p> <p>He reviewed Article VIII, sections 1 and 2 from the By-Laws underlining that FHN members must maintain highest standards of confidentiality regarding information obtained through their involvement with FHN and avoiding disclosure, even inadvertently, of information regarding clients and other members, organizations or funded agencies. Overall, the By-Laws state that member agencies must conduct themselves ethically and must not engage in activities in conflict with the interest of FHN as a whole or that may negatively impact the reputation of FHN. He further reviewed the directives from the By-Laws if a member agency identifies a breach of the code of conduct which are to contact the Chair, Vice-Chair, LPG coordinator or Lead Agency for additional guidance.</p>	Code of Conduct, Conflict of Interest and Confidentiality Review	Patrick Mauney

	Patrick also noted the separate confidentiality and conflict of interest policies which provide additional detail on client confidentiality and financial conflict of interests that all FHN members agree to upon joining as a member.		
<b>Grantee Reports</b>	<p>Updates were provided on the following programs:</p> <p>Culpeper Housing and Shelter Services RRH, Prevention, Emergency Shelter: Chris McGill reported that CHASS has expended its FY 2025 targeted prevention funding and is looking to hire an additional case manager to serve Rapid Re-housing clients through its Housing Trust Fund grant.</p> <p>Community Touch Inc.: Felicia Champion shared that Community Touch continues to provide case management and has Housing Trust Fund funding for Rapid Re-housing clients that is allowing greater impact of CTI's flexible funding.</p> <p>New Beginnings CE Supportive Services: Faith Smith shared that New Beginnings had a soft opening at its location in Culpeper in April and that they had 157 points of contact (in-person or phone) that month.</p> <p>People Incorporated Permanent Supportive Housing: Betty Segal stated that all Housing Trust Fund PSH slots are filled with other clients awaiting available housing. She also stated that People Incorporated would likely be hiring a part-time administrative position to allow Tina Griffith to focus primarily on case management.</p> <p>Rappahannock-Rapidan Regional Commission Coordinated Entry/Planning: Rebecca Wareham shared updates on Coordinated Entry program and the By-Name list process for those clients not yet assigned to service providers and stated that there is a goal of expanding access points to Orange and Warrenton using the model developed with New Beginnings in Culpeper.</p>	Grantees provided relevant information	Chris McGill, Felicia Champion, Faith Smith, Betty Segal, Rebecca Wareham
<b>Balance of State Steering Committee Update</b>	Rebecca Wareham shared that the Balance of State steering committee has approved the new prioritization & intake tool which was piloted in the FHN and other regions, and is working on a new Prevention Tool and Youth Prioritization tool for those aged 18-26.	Update was provided	Rebecca Wareham
<b>Warming Shelter Updates</b>	Lisa Peacock stated that Culpeper Human Services and Encompass Community Supports are finalizing a summary of total costs for the 2025 warming shelter and will provide as part of 2026 planning, which will begin soon. She thanked Faith Smith and Beverly Lane for their leadership over the entire winter.	Winter Shelter update was discussed	Lisa Peacock, Faith Smith, Sam Edwards

	Faith Smith provided a summary of those served at the warming shelter, with a total of 88 individuals served. A further demographic breakdown was also provided and discussed by committee members. There was also a broader discussion of benefit changes and encouragement to have clients reapply through local Social Services offices.		
<b>Summer Point in Time Count</b>	Lisa Peacock asked Rebecca Wareham to provide an update. Rebecca stated that Culpeper and Orange had indicated interest in conducting a Summer Point in Time Count and would likely be scheduled for late July/early August. She encouraged anyone interested in participating to contact Matt Tobias ( <a href="mailto:mtobias@rrregion.org">mtobias@rrregion.org</a> ), Faith Smith (Culpeper) or Valencia Bailey (Orange).		Rebecca Wareham
<b>VHSP Year Two Funding &amp; Planning for 2026-2027</b>	Lisa Peacock asked Patrick Mauney to report on the VHSP year two request. Patrick shared that Encompass had made the decision to step away from the VHSP program and that the year two renewal was submitted with CHASS and RRRC as the two funded agencies. He outlined an approach for the 2026-27 two-year application that would allow additional member agencies to apply and be included and a framework will be presented in July.	Update was provided	Patrick Mauney
<b>FY 2026 Meetings &amp; Membership</b>	Chair Lisa Peacock stated that now was an appropriate time for discussion of the standing meeting time and that there were at least one or two members who had indicated some conflicts with the date and time. Patrick Mauney offered to poll voting members when RRRC staff sends out membership renewal/update requests in June and any change would be announced in advance.		Lisa Peacock
<b>Roundtable</b>	Members held a discussion on federal funding impacts. A handout produced by Virginia Housing Alliance – <i>Federal Funding for Housing</i> – was shared in person and via link.		Committee members
<b>Adjourn</b>	Meeting adjourned at 11:25 am.	Meeting Adjournment	Lisa Peacock, Chair
<b>Next Meeting: July 15, 2025   RRRC &amp; Virtual</b>			