

**FOOTHILLS HOUSING NETWORK Leadership Committee****January 21, 2025****RRRC Board Room & Virtual**

**In Person:** Patrick Mauney (RRRC)\*, Lisa Peacock (Culpeper Human Services/DSS)\*, Rebecca Wareham (RRRC)\*

**Virtual:** Angie Abeijon (SAFE)\*, Valencia Bailey (Good Samaritan)\*, Abbi Beal (SAFE)\*, Felicia Champion (Community Touch)\*, Gail Crooks (Rappahannock DSS)\*, Meghan Cummins (Rapp-Rap Health District), Kim Donohue (Encompass)\*, Lisa Ezzo (Culpeper Human Services), Tina Griffith (People Incorporated)\*, Andy Johnston (PATH Foundation)\*, Chris McGill (CHASS)\*, Celene Pumphrey (Madison DSS)\*, Deb Rapone (Family Shelter Services), Jennie Sherrill (Culpeper DSS), Faith Smith (New Beginnings Outreach Center)\*

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>	<b>WHO</b>
<b>Welcome</b>	Introductions	All in attendance introduced themselves	Rebecca Wareham
<b>Determination of a Quorum</b>	A quorum was confirmed.	Quorum was confirmed (12 voting members)	Patrick Mauney
<b>Adoption of Agenda</b>	Agenda was adopted.	Adoption of Agenda	Motion: Gail Crooks 2 <sup>nd</sup> : Lisa Peacock
<b>Adoption of Minutes</b>	Minutes from the September 17, 2024 and November 19, 2024 meetings were presented for approval.	Approval of Minutes	Motion: Lisa Peacock 2 <sup>nd</sup> : Celene Pumphrey
<b>Educational Moment</b>	<p>Rebecca Wareham, COC Coordinator, provided an overview and summary of the Homeless Data Integration Project (HDIP) currently in development under the leadership of Virginia Department of Housing and Community Development.</p> <p>Primary takeaways are that the HDIP is intended to provide a communication method between Homeless Management Information System (HMIS) and outside platforms such as DMAS, Medicaid, etc. The HDIP will incorporate releases of information up and down the homeless services system (Federal-State-Regional-Local). There is also a goal of making non-identifying data within HMIS more easily available to more users for use in local and regional planning efforts.</p> <p>The HDIP process is underway currently with an anticipated rollout in early 2026.</p>	N/A	Rebecca Wareham

<b>Grantee Reports</b>	<p>Updates were provided on the following programs:</p> <p>Encompass Community Supports PSH and RRH: Kim Donohue reported ECS currently has 35 clients in PSH and 50 within their Rapid Re-housing project. Most funding has been allocated to existing clients.</p> <p>Culpeper Housing and Shelter Services RRH, Prevention, Emergency Shelter: Chris McGill reported CHASS Housing Trust Fund RRH program funds have been expended and Prevention funds are nearly completely allocated for FY 2025. He also noted that the emergency shelter is at capacity as of today's meeting, with periodic vacancies.</p> <p>New Beginnings CE Supportive Services: Faith Smith and Rebecca Wareham noted that the funds from the 2024 grant have been spent and reimbursed, with a letter of intent for ~\$5,000 in 2025 to be completed by the February 14<sup>th</sup> deadline.</p> <p>People Incorporated Permanent Supportive Housing: No report.</p>	Grantees provided relevant information	Kim Donohue, Chris McGill, Faith Smith, Rebecca Wareham
<b>Culpeper Winter Shelter Update</b>	Lisa Peacock and Kim Donohue stated that the Warming Shelter remains open and full, with an additional two cots in use beyond the regular bunks. An agreement with Sleepy Hollow motel is in place for any clients that are unable to enter the Warming Shelter due to previous bans or other reasons.	Update on Winter Shelter was provided	Lisa Peacock, Kim Donohue
<b>Membership Forms Reminder</b>	Rebecca Wareham noted that membership forms (voting or non-voting) should be updated as needed throughout the year, but especially when a voting representative must change due to staff or board change. She will follow up individually with organization contacts to update.	Membership form reminders were provided	Rebecca Wareham
<b>2025 Point in Time Count</b>	<p>Rebecca Wareham stated that the 2025 Point in Time Count would be held tomorrow, with a reminder that surveys can be completed over the next week, but must reference shelter status for January 22<sup>nd</sup>. She reminded those in the meeting of county PIT leads and forms.</p> <p>Questions were asked as to whether surveys can be completed by phone with a confirmation that that was allowable.</p> <p>Data should be available by the May steering committee meeting, though preliminary numbers may be discussed in March.</p>	Update on 2025 Point in Time Count was provided	Rebecca Wareham, Committee members
<b>Homeless Data Integration Program</b>	Rebecca Wareham noted that the HDIP information shared earlier in the meeting was in advance of a request for a vote to confirm two representatives from FHN to receive initial access to the HDIP. This was requested by DHCD staff and other FHN members would be added to the HDIP as the rollout begins formally later in the year and into 2026.	Motion to approve RRRC representatives as HDIP users on behalf of FHN	Motion: Gail Crooks 2 <sup>nd</sup> : Kim Donohue

	RRRC staff recommended that its representatives – Rebecca Wareham and Patrick Mauney – be the initial HDIP users given the role as lead agency.		
<b>Balance of State Staff Visit</b>	Patrick Mauney shared that staff from the Virginia Balance of State Continuum of Care – Dr. Darl Wilburn and Breanna Green – were expected to visit the region in March. This was the second year in a row for this visit and more information would be provided when available. Should schedules allow, BoS staff may attend the next FHN meeting, but if not, they will be visiting service providers during the week of March 17 <sup>th</sup> .	N/A	Patrick Mauney
<b>Nominations for FHN Officer Positions</b>	<p>Patrick Mauney reminded those in attendance that nominations were requested in December for positions of FHN Chair, Vice-Chair and Secretary, per the FHN bylaws.</p> <p>He further reported that two nominations were submitted for Chair: Andy Johnston and Lisa Peacock; one for Vice-Chair: Lisa Peacock; and two for Secretary: Felicia Champion and RRRC (as lead agency staff).</p> <p>Andy stated that he was appreciative of the nomination, but supported Lisa Peacock as Chair. Felicia likewise expressed appreciation for the nomination, but would not be able to take that on at present.</p>	Motion to Nominate Lisa Peacock, Chair and RRRC (Patrick Mauney, Rebecca Wareham), Secretary.	Motion: Andy Johnston 2 <sup>nd</sup> : Kim Donohue
<b>Roundtable</b>	Meeting attendees shared relevant information for others regarding programs, funding and client needs.	N/A	Committee members
<b>Adjourn</b>	Meeting adjourned at 11:30 am.	Meeting Adjournment	Motion: Andy Johnston 2 <sup>nd</sup> : Patrick Mauney

**Next Meeting: March 18, 2025 | RRRC & Virtual**