

**FOOTHILLS HOUSING NETWORK Leadership Committee****November 19, 2024****RRRC Board Room & Virtual**

**In Person:** Felicia Champion (Community Touch)\*, Meghan Cummins (Rapp-Rap Health District), Lisa Ezzo (Culpeper Human Services), Darlene Green (Community Touch), Tina Griffith (People Incorporated)\*, Jennifer Little (RRRC), Patrick Mauney (RRRC)\*, Chris McGill (CHASS)\*, Lisa Peacock (Culpeper Human Services/DSS)\*, Rebecca Wareham (RRRC)\*

**Virtual:** Sarah Berry (Culpeper DSS)\*, Monica Creel (RRRC), Gail Crooks (Rappahannock DSS)\*, Andy Johnston (PATH Foundation)\*, Brooke Pendleton (Veterans Administration), Celene Pumphrey (Madison DSS)\*, Deb Rapone (Family Shelter Services), Kim Rucker (Skyline CAP)\*, Betty Segal (People Incorporated)\*, Faith Smith (New Beginnings Outreach Center)\*, Matthew Tobias (RRRC)

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>	<b>WHO</b>
<b>Welcome</b>	Introductions	All in attendance introduced themselves	Rebecca Wareham
<b>Determination of a Quorum</b>	A quorum was not present at the beginning of the meeting; one was achieved during the meeting, but no votes were held.	Quorum was not confirmed (10 voting members)	Patrick Mauney
<b>Adoption of Agenda</b>	Agenda items not requiring votes were discussed	None	
<b>Adoption of Minutes</b>	Minutes from the September 17, 2024 meeting were tabled until the January meeting.	None	
<b>Educational Moment</b>	Members discussed impressions and takeaways from the Virginia Governors Housing Conference.	N/A	Committee members
<b>Grantee Reports</b>	Updates were provided on the following programs:  Encompass Community Supports PSH and RRH: No report.  Culpeper Housing and Shelter Services RRH: Chris McGill reported CHASS Housing Trust Fund RRH program is approaching closeout for 2024 with remaining funds allocated to existing clients.  CHASS Prevention: Chris McGill reported Prevention case load steady and likely to expend FY 2025 Virginia Homeless Solutions Program funding by end of the calendar year.  CHASS Shelter: Chris McGill reported that turnover is occurring but that shelter beds are full.  People Incorporated Permanent Supportive Housing: Tina Griffith reported 1 open slot (out of 17 total)	Grantees provided relevant information	Tina Griffith, Chris McGill
<b>Culpeper Winter Shelter Update</b>	Lisa Peacock provided update on status of the winter heat shelter, noting that fundraising efforts continue. She thanked PATH Foundation, Culpeper County Board of Supervisors for assistance and stated that Culpeper Human Services and Encompass Community Supports are providing significant in-kind staff time contributions.	Update on Winter Shelter was provided	Lisa Peacock

	<p>She further stated that an advisory committee was formed to support the primary Shelter coordinators and that opening was set for December 2<sup>nd</sup> at 3:00pm. Clients would have access to showers at Culpeper Baptist Church and Culpeper Presbyterian Church and transportation coordination with the Culpeper Trolley and Kid Central was also being finalized. All clients are anticipated to receive intakes via the FHN coordinated entry intake system.</p>		
<b>FHN Governance Discussion</b>	<p>Patrick Mauney indicated that the ad-hoc Governance Committee met on Friday, November 8<sup>th</sup> and thanked those that were able to participate and provide feedback. The consensus from that meeting was for a nomination period to occur after today's meeting and for, at minimum, a Chair and Vice-Chair to be nominated at the January meeting of the FHN steering/leadership committee. He further noted that an email seeking nominations would be transmitted following today's meeting.</p> <p>Rebecca Wareham also referenced the potential for developing a Lived Experience committee in 2025 as a method of soliciting and receiving feedback from clients accessing services through FHN. Gail Crooks noted that there would be an expected fluidity towards participation, but that the discussion should continue.</p>	Update on Governance discussion was provided	Patrick Mauney
<b>2025 Point in Time Count</b>	<p>Rebecca Wareham shared that the 2025 Point in Time Count would be conducted on the night of January 22, 2025 and stated that further training information, schedules and coordination information would be provided via email.</p> <p>She asked that member organizations provide points of contact for the PIT count by mid-December. As of November 19, county leads were confirmed for each County and attendees thanked those members for their leadership and dedication to the PIT count.</p>	Update on 2025 Point in Time Count was provided	Rebecca Wareham, Committee members
<b>Membership discussion</b>	<p>Committee members briefly discussed the need for outreach to additional voting and non-voting member organizations, including some that had been active in past years but have not participated in FHN due to staff changes or other reasons.</p> <p>P Mauney also reminded that the turn of the calendar year would be a good time to update voting member contact forms, noting that each voting agency was asked to provide a primary and alternate voting representative.</p>	N/A	Committee Members
<b>FHN Strategic Planning / Plan to End Homelessness</b>	<p>Rebecca Wareham stated that the existing FHN 10-Year Plan to End Homelessness was approved in 2014 and that a version of that document with her revisions was previously provided to the committee. She indicated that it may be prudent to consider reducing this to a 5-year</p>	N/A	Rebecca Wareham

	plan and that staff would reach out following the meeting with a request for volunteers to serve on the strategic plan update committee.		
<b>Roundtable &amp; Partner Updates</b>	Committee members shared information on various topics.	N/A	Committee Members
<b>Adjourn</b>	Meeting adjourned at 11:30 am.	Meeting Adjournment	

**Next Meeting: January 21, 2025 | RRRC & Virtual**